



Disassembly Instruction for Model NLC Middle back

**Items are listed in suggested order of disassembly-Estimated Time Required-20 Minutes

STEP	DESCRIPTION	QTY	MATERIAL(S)		TOOL	PROCEDURE
1	Back to mechanism bracket bolts	3	Steel	Y	Allen Key	Using an Allen Key, Remove the 3 bolts which attach the back to mechanism bracket
2	arm to mechanism bracket bolts(L/R)	4	Steel	Y	Allen Key	Using an Allen Key, Remove the 4 bolts which attach the arm to the mechanism bracket
3	arm pad(L/R)	2	polyurethane	Y	Pliers	Using a pliers to remove the arm pad off
4	metal clip to arm bolts	6	Steel	Y	Screwdriver	Using a screwdriver, remove the 6 screws attach the clips to arm
5	metal clips	6	steel	Y	NA	Recycle
6	arm bolts(L/R)	2	Steel	Y	Screwdriver	Using a screwdriver, remove the 2 bolts which attach on the arm and bottom arm together
7	arm spacers 1 (L/R)	2	plastic(POM)	Y	NA	Recycle
8	stop pins(L/R)	2	Steel	Y	Pliers	Use a pliers to remove the stop pin off
9	Upper half of arm(L/R)	2	aluminum	Y	NA	Recycle
10	arm spacers 1 (L/R)	2	plastic(POM)	Y	NA	Recycle
11	Lower half of arm(L/R)	2	aluminum	Y	NA	Recycle
12	back inner foam	1	polyurethane foam	Y	NA	Recycle
13	inner lumber bolts	3	Steel	Y	Screwdriver	Using a screwdriver, remove the 3 screws attach the inner lumber to back frame
14	inner lumber	1	Plastic(PP)	Y	NA	Recycle
15	lumber button	1	aluminum	Y	NA	Recycle
16	lumber spacer	1	plastic(POM)	Y	NA	Recycle
17	lumber sliding housing	1	aluminum	Y	NA	Recycle
18	back outer foam	1	polyurethane foam	Y	NA	Recycle
19	inner back to outer back bolts	16	Steel	Y	Screwdriver	Using a screwdriver, remove the 16 screws attach the inner back to outer back
20	inner back	1	plastic(nylon)	Y	NA	Recycle
21	bottom plastic cover bolts	2	Steel	Y	Screwdriver	Using a screwdriver, remove the 2 screws attach the plastic bottom cover to outer back
22	bottom plastic cover	1	plastic(nylon)	Y	NA	Recycle
23	outer back	1	plastic(nylon)	Y	NA	Recycle
24	seat foam	1	polyurethane foam	Y	NA	Recycle
25	chrimas tree clips's screws	6	Steel	Y	Screwdriver	Using a screwdriver, remove the 6 screws attach the chrimas tree clips to the outer seat
26	chrimas tree clips	6	Plastic(PP)	Y	NA	Recycle
27	inner plastic seat	1	Plastic(PP)	Y	NA	Recycle
28	mechanism unit	1	various	Y	hammer	using a hammer, tab the aluminum of the mechanism besides the gaslift until it dislodges
29	gaslift	1	steel, rubber plastic	Y	hammer	using a hammer, tab the bottom of gaslift to dislodge it from the chair base
30	base	1	aluminum	Y	hand	remove casters from base by pulling downward on them while securely holding the base
31	casters	1	plastic&steel	Y	hand&pliers	the metal post on casters can be pulled out by gripping the plastic portion of the casters

